

RECORDS CLASSIFICATION FORM REGION 5 SUPERFUND SITE RECORDS

THIS FORM MUST ACCOMPANY BOTH ELECTRONIC AND PAPER DOCUMENT SUBMISSIONS TO THE RECORDS CENTER

Date 12 / 18 / 2019

Submitted By: Judy Canova

Phone#: 3-7997

SITE / CASE NAME*: Pristine

CERCLIS / Grant ID #: OHD076773712 Spill ID#: 0556 State: OH OU: 00

Attorney for the site: James Morris RPM / OSC for the site: Judy Canova

Date(s) of documents: 10/23/19 Type(s) of documents: Email and 2 attachments

Number of documents / boxes submitted with this form: 3

1. Site-specific submission category (select):

ADMINISTRATIVE RECORD _____

BROWNFIELDS _____

COST RECOVERY _____

FEDERAL FACILITIES _____

OTHER (specify): _____

REMEDIAL (NPL) X _____

REMOVAL _____

SITE ASSESSMENT _____

SFD ALTERNATIVE SITE _____

ICTS REPORTS / SIGNOFF _____

2. Does the submission contain CONFIDENTIAL BUSINESS INFORMATION? Yes X No
CBI submissions should be referred directly to SFD Records Manager Todd Quesada (6-4465)

If documents are non-releasable / privileged, please check type below:

Attorney Work Product _____ Enforcement/Settlement Confidential _____

Attorney-Client Communication _____ OGC OK _____

Deliberative Process _____ Privacy _____

3. Are the documents to be scanned into the SEMS/Document Management System?

Do not scan into SEMS/SDMS _____ Scan, mark non-releasable _____

X Scan, mark releasable (select document category below):

104(e) Letter (Signed) _____ Five Year Review _____ Administrative Order / AOC (signed) _____

POLREP _____ Action Memo (Redacted) _____ Public Comment Submittals/Responses _____

ROD / ESD (Signed) _____ Consent Decree (Signed) _____ RI/FS Final Reports/Technical docs _____

OTHER _____: Requires OSC, RPM or Attorney signature authorizing release – submissions marked under the "other" category will be automatically indexed and scanned as non-releasable without the required signature.

ATTORNEY/OSC/RPM_Jim Morris//Judy Canova//_____ Date 12/13/2019

4. Hard copies are to be:

X Archived to the Federal Records Center (FRC / off-site storage)

Returned to submitter _____

Placed into site file _____

Priority: X Low _____ Medium _____ RUSH _____

SPECIAL INSTRUCTIONS / NOTES: Look for CD containing report in the binder and upload electronic copy rather than scanning.

*NOTE: Submissions to the RECORDS CENTER require one completed form per site. Please direct any questions regarding this form to Todd Quesada, SFD Records Manager at 6-4465.